

SRTC Procedure: Statement of Equal Opportunity

Southern Regional Technical College (SRTC), a unit of the Technical College System of Georgia (TCSG), is subject to the rules and regulations of the U.S. Department of Education's Office of Civil Rights. These rules require wide distribution of the Equal Opportunity Statement. As such, it is imperative that all publications, marketing materials, and advertising used to promote SRTC or TCSG comply with the following guidelines for using disclaimer statements.

For all statements use a font and font size that are easily readable.

A. For all SRTC catalogs and student and employee handbooks the following statement must be included:

The Technical College System of Georgia and its constituent technical colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all TCSG and technical college-administered programs, federally financed programs, educational programs and activities involving admissions, scholarships and loans, student life and athletics. It also applies to the recruitment and employment of personnel and the contracting for goods and services. TCSG and the technical colleges are expected to promote the full realization of equal opportunity through affirmative and continuing practices. TCSG and each technical college shall develop Affirmative Action Plans based on federal guidelines to ensure compliance with applicable mandates. Each is required to report and monitor Affirmative Action Plan data as directed by federal compliance guidelines.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity. The following persons have been designated to handle inquiries regarding the nondiscrimination policies: Lisa Newton and Dr. Jeanine Long. At Southern Regional Technical College (SRTC), the Title IX Coordinator is Lisa Newton, SRTC-Moultrie-Veterans Parkway, Building A, (229) 217-4132, lnewton@southernregional.edu. The Section 504 Coordinator for SRTC is Dr. Jeanine Long, SRTC-Thomasville, Building A, (229) 227-2668, jlong@southernregional.edu.

B. For all other printed material such as newsletters, magazines, website and electronic publications, written materials distributed to students, notices posted on campus, and local newspapers, and other materials (particularly those related to student recruitment and employment), this abbreviated statement may be used:

As set forth in its Southern Regional Technical College Catalog and Student Handbook, Southern Regional Technical College (SRTC) does not discriminate race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to handle inquiries regarding the non-discrimination policies: Lisa Newton and Dr. Jeanine Long. At SRTC, the Title IX Coordinator is Lisa Newton, SRTC-Moultrie-Veterans Parkway, Building A, (229) 217-4132, newton@southernregional.edu. The Section 504 Coordinator for SRTC is Dr. Jeanine Long, SRTC-Thomasville, Building A, (229) 227-2668, jlong@southernregional.edu.

C. If there is not enough space in the publication resulting in a very small font, please use this abbreviated statement which will keep the College in compliance with OCR regulations:

Southern Regional Technical College (SRTC) does not discriminate on the basis of race, color, national origin, gender, age or disability.

At SRTC, the Title IX Coordinator is Lisa Newton, SRTC-Moultrie-Veterans Parkway, Building A, (229) 217-4132, newton@southernregional.edu. The Section 504 Coordinator for SRTC is Dr. Jeanine Long, SRTC-Thomasville, Building A, (229) 227-2668, jlong@southernregional.edu.

D. In certain very limited circumstances, a print advertisement might state only “Equal Opportunity Institution.” However, this should only be used in situations where space is extremely limited/expensive such as a newspaper classified advertisement.

E. Small Format Advertising (outdoor, radio and TV): If the size or length of the advertising medium does not allow room for either of the above statements without accruing substantial additional cost, the following statement can be used. However, this shortened statement should be used sparingly:

Equal Opportunity Institution

F. Annual Notification

Every fall prior to the beginning of Fall Semester, SRTC publish the Statement of Equal Opportunity in the local newspaper(s) in the college's service area with a statement that all vocational opportunities will be offered regardless of race, color, national origin, sex or disability. The notice must include a brief summary of program offerings and admission criteria and the name, office address, and phone number of persons designated to coordinate compliance under Title IX and Section 504.

The following is a sample Annual Notification:

Southern Regional Technical College (SRTC) is an equal opportunity employer and offers the following career and technical education programs for all regardless of race, color, religion, sex, marital status, age, disability, or national origin.

[List of programs - can be list of general categories such as nursing, information technology, etc. Also may include every program.]

Persons seeking further information concerning the career and technical education offerings and specific pre-requisite criteria for admission to these programs should contact: SRTC Admissions Office in Moultrie (229) 217-4133, Thomasville (229) 225-5060, or Tifton (229) 391-2600.

Southern Regional Technical College (SRTC) offers additional services to students with limited English language skills or with disabilities so that they may benefit from these programs. For additional information regarding these services, your rights, grievance procedures, or the College's non-discrimination policies please contact: Student Affairs in Moultrie (229) 891-7000 or Thomasville (229) 225-5060.

At SRTC, the Title IX Coordinator is Lisa Newton, SRTC-Moultrie-Veterans Parkway, Building A, (229) 217-4132, newton@southernregional.edu. The Section 504 Coordinator for SRTC is Dr. Jeanine Long, SRTC-Thomasville, Building A, (229) 227-2668, jlong@southernregional.edu.

Responsibility

The Vice President for Institutional Advancement, Marketing and Public Relations has the overall responsibility for ensuring this procedure is implemented.

Reference:

[SBTCSG Policy 2.1.1: Statement of Equal Opportunity](#)
[TCSG Procedure 2.1.1p: Statement of Equal Opportunity](#)

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